

**HARTLAND LEGACY HIGH SCHOOL and HARTLAND VIRTUAL ACADEMY
STUDENT PARKING PERMIT FORM**

Tag #

STUDENT'S NAME _____ CLASS OF _____
LICENSE PLATE # _____ COLOR _____
YEAR/MAKE/MODEL _____

TRAFFIC AND PARKING REGULATIONS

The following rules and regulations apply to all students attending Hartland LEGACY High School and Hartland Virtual Academy. Any student found in violation of any rule or regulation regarding student automobiles and parking lot privileges will be subject to disciplinary action as provided for in the Student Code of Conduct and subject to temporary or permanent removal of his/her parking hang tag.

1. Students who drive to school must fill out the Student Driving Permit Form and have it signed by a parent or legal guardian. The form is to be returned to the office. The office will issue a numbered permit hang tag. The hang tag is to be hung from the rearview mirror when the car is parked.
2. Student shall park in student designated areas only. Vehicles are to be kept locked at all times to help control unauthorized use.
3. Motor vehicles are to be placed in the student lot prior to the beginning of the student school day and not used again without proper authorization from the school until the termination of the school day.
4. Students are expected to drive safely and carefully and obey all state and local motor vehicle laws. Safety belts must be worn at all times. Appropriate referrals to authorities will be made for violations.
5. Students are not allowed to drive off the school grounds without authorization or allow another student to take the student driver's vehicle off campus with proper authorization. Failure to comply with any of these rules may result in disciplinary action up to and including permanent loss of parking privileges.
6. Driving privileges may be revoked by school administration when, in the opinion of the administration, continuance of the privilege is detrimental to the welfare of others.
7. By providing the school district with this application, the student and parent/guardian agree that the vehicle described will remain properly licensed by the State of Michigan.
8. Parking hang tags are issued to ONE vehicle and are not transferable. If the student changes vehicles during the school year, they must notify the office with information on the new vehicle.

The student named above has my permission to drive to school. He/she has read the rules and regulations covering student driving, both on this sheet and in the student handbook, and promises to fulfill his/her obligation to them. He/she is properly licensed by the State of Michigan.

The student and parent/guardian hereby releases the school district from any and all liability from the district to the student and/or parent/guardian for any damage to the vehicle, or injury, or removal of any equipment, at any time the vehicle is on school property and any other liability, foreseen or unforeseen, which may arise as a result of the operation, or parking of said vehicle.

Student Signature

Parent/Guardian Signature

HARTLAND LEGACY HIGH SCHOOL/HARTLAND VIRTUAL ACADEMY
Student Driving and Parking Regulations, 2017-2018

The following rules have been developed to ensure an orderly student driving experience. All students are expected to obey all rules when driving on school property. ALL vehicles must be registered with Mrs. Hamilton, and the school must be notified when a new vehicle is driven or a hang tag forgotten. ALL VEHICLES MUST BE INSURED. The registered owner will be responsible for any damages done by his/her vehicle.

Permit Costs

- \$5.00 charge to replace misplaced or lost Permits

Parking Permits

The Parking Permit must be displayed on the backside of the rearview mirror so it is clearly visible when standing in front of the vehicle. All students must show their State of Michigan vehicle registration and Driver's License when picking up their parking permit from the office. No Registration, no parking permit, **NO EXCEPTIONS.** If you have to drive a car other than the vehicle that you have registered at Alternative Education, you must register that vehicle in the office.

Parking Violations can be incurred for, but are not limited to, the following:

- ⊗ No permit displayed - \$5.00
- ⊗ Driving an unregistered vehicle - \$30.00
- ⊗ Parking in a disabled parking spot - \$25.00 to \$200.00 or more
- ⊗ Parking in a no parking zone - \$30.00 to \$200.00 or more
- ⊗ Parking in a reserved space or area - \$30.00 to \$50.00
- ⊗ Parking in two spaces - \$30.00 to \$50.00
- ⊗ Blocking driveway or access (fire lane/end of row) - \$30.00 to \$50.00 and subject to towing
- ⊗ Tampering or falsifying a parking permit (which will result in disciplinary action) - \$30.00 to \$50.00
- ⊗ Parking in Staff Lot, Senior Center Lot, Gym Lot, Receiving or by the Auditorium - \$30.00 to \$50.00 and subject to towing

LEGACY is a closed campus. **Students may NOT leave school grounds without a pass or permission during the school day.** Students are not permitted to be in their vehicles during the school day without permission. Any vehicle entering or leaving school property may be stopped and checked by administration, security staff or police. Failure to stop will result in disciplinary action. Careless or reckless driving that creates any potential hazard or danger will result in disciplinary actions. All vehicles parked on school property are subject to search and seizure at any time by school staff, including canine searches.

Parking Tag #: _____

By signing this form, I understand the rules which must be followed in order to take advantage of the privilege to drive myself to school.

Student Signature

Date